

AWARDS FOR YOUNG SPORTS LEADERS

NGB* Leadership, Helpers and Officiating Awards

step
into
sport



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Step into Sport Overview

Step Into Sport is part of the Government's PE, School Sport and Club Links (PESSCL) strategy. It focuses on young people aged 14-19 years and aims to encourage them to undertake an involvement in sports leadership and volunteering that will continue into later life.

5 important steps have been identified to work towards this goal.

The Step Into Sport Pathway



Introduction

This document details the National Governing Body (NGB) leader, helper and officiating awards currently offered by the NGBs which, as part of the Step Into Sport (SIS) programme, have received funding to develop and implement national volunteer support strategies.

Who is it for?

The information is primarily aimed at those responsible for the coordination of Step Into Sport within School Sport Partnerships (SSPs) and County Sports Partnerships (CSPs).

It provides a consolidated body of information on the range of leadership, helper and officiating courses available, to help SSPs make an informed choice on which courses to run as part of Step 4. The resource should also help in the planning of the one-day conferences which are part of Step 5.

In addition, it is envisaged that this resource will be of wider use to those working beyond the Step Into Sport Programme, organization and groups wanting to develop and engage young people in and through sport.

The Awards

The awards detailed in the resource have been developed through, or have links to the volunteer strategies of the NGBs. These are national strategies to better recruit, retain, reward and recognise volunteers within the specific sport. The scope of information contained within this document is limited to those NGBs that have received SIS funding and are currently delivering leader, helper and officiating type courses. It does not include details of the NGB coaching awards.

How do these courses relate to the Sport Leaders UK courses?

The tutor training provided by Sports Leaders UK (formerly the British Sports Trust) and the subsequent delivery of the Sports Leaders UK courses to students by teachers is a fundamental part of Step Into Sport. At Step 2, School Sport Partnerships can access tutor training for the Level 1 Award in Sports Leadership. At Step 4, teachers can access training so they can deliver the Level 1 Award in Community Sports

Leadership, the Level 2 Award in Basic Expedition Leadership and the Level 3 Award in Higher Sports Leadership. For further details on the SL UK awards and how SSPs can access tutor training for teachers, please refer to the Step Into Sport Support Pack or visit the Sports Leaders UK website at www.sportsleaders.org

As the experts in developing and administering sports leadership courses within the UK, many of the NGBs have developed their courses in close consultation with Sports Leaders UK. Most NGB awards detailed are 'stand-alone' awards meaning that whilst they complement the SL UK awards, it is not a requirement that the young person has undertaken one of the SL UK awards. Where it is stated that the course is a 'bolt-on' to an SL UK course, it means that the NGB award builds upon and follows directly on from the relevant SL UK course providing the student with the skills and knowledge specific to that sport. The learning from the SL UK is accredited to the bolt-on course meaning that the young person must first obtain the relevant SL UK award.

How School Sport Partnerships can access funding

Through Step 4 of Step Into Sport, each SSP is able to draw down £500 to put on two accredited sport specific awards for trained sports leaders. Attached at Appendix A are two application forms, which need to be completed and returned to the Youth Sport Trust in order to draw down the funding.

The courses detailed within the document are by no means an exhaustive list. SSPs can access training for other accredited courses that will benefit, and help prepare the young person to undertake a mentored community volunteering placement. Such courses might for example, include coaching awards and first aid courses. If you have any questions about the eligibility of a course, please contact the Youth Sport Trust.

Award	Norwich Union shine: awards Judging Award leading to UK Athletics Assistant Technical Officials
Age requirements	14 years or above.
Time requirements	Minimum of 4-6 hours, plus 3 practical experiences, 2 of which must be assessed.
Course description	An introduction to officiating within athletics, providing the basic requirements of measuring, recording and timing. On completion of the practical experiences the Judging Award is converted to the Assistant Technical Officials award and candidates will be eligible to gain an officials pass and license.
Delivery Requirements (i.e. Who can deliver the course and what qualifications / training do they need?)	The shine:awards judging award and Assistant Technical Officials award can be delivered by a teacher / club officer or sport development officer from the Norwich Union shine:awards CD ROM.
Resources produced / required for delivery	The CD ROM includes a course manual, tutor pack, and PowerPoint presentation. The CD ROM costs £21.50.
What does the young person obtain?	The young person can receive a Norwich Union shine:awards certificate, at a cost of 50p by completing the course. If they then go on and complete their practical experiences, in order to receive their Assistant Technical Officials pass and license they will need to pay £10.
What is the most appropriate next step in terms of obtaining further awards?	Complete the Judging Award, gain practical experience and convert to the Assistant Technical Officials award. Following a review of the officiating structure, there will then be various courses that the young person can attend in relation to event specific disciplines.
Does the award have to be renewed after a certain period?	All UKA officials pass and licenses need to be renewed by gaining credits on a 4 year cycle.
Cost details	Free of cost if delivery is by a teacher from the shine:awards CD ROM. If tutor is required cost is £25 per hour plus 35p mile travel expenses.
Contact details for those interested in putting on a course	Liz Patrick, UK Athletics on 0870 9986 707, email lpatrick@ukathletics.org.uk or visit www.ukathletics.net

Athletics

Award	Leaders Award, Children in Athletics
Age requirements	14 years or older.
Time requirements	8 hour course including assessment.
Course description	An introduction to delivering athletics to 8 – 13 year olds using sportshall athletic equipment.
Delivery Requirements (i.e. Who can deliver the course and what qualifications / training do they need?)	UK Athletics accredited Tutor.
Resources produced / required for delivery	Candidates will receive a pacesetter manual on completion of the course.
What does the young person obtain? (e.g. certificate)	A UK Athletics coaches pass and license. Insurance to assist in the delivery of athletics sessions to 8 - 13 year olds.
What is the most appropriate next step in terms of obtaining further awards?	By combining the CiA module with a UKA Level 1 coaching award, the young person will then be qualified and insured to lead coaching sessions for this age group. Candidates can then progress to our Level 2 coaching award and event specific modules.
Does the award have to be renewed after a certain period?	All UKA coaches pass and licenses need to be renewed by gaining credits on a 2 year cycle.
Cost details	£50 per candidate, (including facility hire, tutor fees and resources).
Contact details for those interested in putting on a course	Contact Stuart Attwell at UK Athletics on 0870 9987412, email sattwell@ukathletics.org.uk or visit www.ukathletics.net

Athletics

Award	Leaders Award, Fitness in Running and Walking
Age requirements	16 years or older.
Time requirements	8 hour course including assessment.
Course description	A fitness qualification focusing upon utilising and developing the skills of running and walking.
Delivery Requirements (i.e. Who can deliver the course and what qualifications / training do they need?)	UK Athletics accredited Tutor.
Resources produced / required for delivery	Candidates will receive a course information pack on completion of the course.
What does the young person obtain? (e.g. certificate)	A UK Athletics coaches pass and licenses. Insurance to assist in the delivery of athletics sessions in running and walking.
What is the most appropriate next step in terms of obtaining further awards?	By combining the Fitness in Running and Walking module with a UKA Level 1 coaching award, the young person will then be qualified and insured to lead coaching sessions within this discipline. Candidates can then progress to our Level 2 coaching award and event specific modules.
Does the award have to be renewed after a certain period?	All UKA coaches pass and licenses need to be renewed by gaining credits on a 2year cycle.
Cost details	£50 per candidate (including facility hire, tutor fees and resources).
Contact details for those interested in putting on a course	Contact Stuart Attwell at UK Athletics on 0870 9987412, email sattwell@ukathletics.org.uk or visit www.ukathletics.net

Athletics

Award	Sportshall Athletics Level 1
Age requirements	16 years or older.
Time requirements	2 hours.
Course description	This is a stand alone course which provides an opportunity to introduce young people to event organisation. It is an introduction to sportshall athletics events and the organisation of a sportshall festival or competition for primary aged young people.
Delivery Requirements (i.e. Who can deliver the course and what qualifications / training do they need?)	UKA or sportshall accredited tutor. Teacher who has attended a sportshall training workshop.
Resources produced / required for delivery	Course handbook.
What does the young person obtain? (e.g. certificate)	A certificate of attendance is provided.
What is the most appropriate next step in terms of obtaining further awards?	Following this course, candidates could choose to complete an officiating award or UKA coaching award.
Does the award have to be renewed after a certain period?	No.
Cost details	£25 per hour for tutor, 35p a mile travel expenses. £10 for resource.
Contact details for those interested in putting on a course	Contact Eddie Parsons at Sportshall Athletic Associates on 01606 350845.



Badminton

Award	Badminton Bolt-on Module.
Age requirements	16 years or over.
Time requirements	The course takes 6 hours, although this can be broken down into slots to fit into curriculum time as required.
Course description	The course is a bolt-on module to the SL UK Level 1 Award in Community Sports Leadership and candidates must have completed this award before undertaking the bolt-on module.
Delivery Requirements (i.e. Who can deliver the course and what qualifications / training do they need?)	The course is delivered by Badminton Association of England appointed tutors. All tutors have received training organised by the Badminton Association of England.
Resources produced / required for delivery	All tutors have a resource pack for delivery of the course. All candidates receive a course book, candidate guidelines and a copy of the 'Laws of Badminton'. An appropriate number of rackets (related to the number of candidates on the course; 1 racket per person) and 2 dozen shuttlecocks should be provided by the course organiser, in addition to the provision of 2 badminton courts (side by side) with posts and nets in good condition.
What does the young person obtain? (e.g. certificate)	Each candidate who successfully completes the assessed course will receive a certificate.
What is the most appropriate next step in terms of obtaining further awards?	Level 1 Badminton Coaching Award and/or Badminton Officials Awards (Bronze, Silver and Gold).
Does the award have to be renewed after a certain period?	No.
Cost details	For a course for 12 candidates, the cost is £180 (which includes all resources and tutor time). Additional candidates can be added to the course at a cost of £15/candidate up to a maximum of 24 candidates per course.
Contact details for those interested in putting on a course	Development Department, Badminton Association of England on 01908 268 400, fax: 01908 268 412, email: development@baofe.co.uk Badminton Association of England, National Badminton Centre, Bradwell Road, Loughton Lodge, Milton Keynes, MK8 9LA.



Cricket

Award	Cricket Young Leaders Award
Age requirements	16 years or older.
Time requirements	6 hours cricket skills and games – delivered as 1x6 hour or 2x3 hour.
Course description	<p>The course aims to enable young leaders (16-18) to help introduce cricket to primary school age children. The young person will be able to:</p> <ul style="list-style-type: none"> Plan a safe, organised and effective cricket session for primary school age children. Deliver a safe, organised and effective cricket session for young people under direct supervision. Gain knowledge and understanding of small sided games. Identify and progress skills into small sided games. Plan local cricket festivals/tournaments for 7-11 year olds. Deliver and implement cricket festivals/tournaments for 7-11 year olds. Use appropriate resources to support sessions. Identify where to go next as a coach and gain the required support and advice Identify key personnel at local clubs (eg: junior section organiser).
Delivery Requirements (i.e. Who can deliver the course and what qualifications / training do they need?)	Minimum Staff Coach Level 1.
Resources produced / required for delivery	<ul style="list-style-type: none"> ECB Coaching Cards. Making Cricket Fun. Inter Cricket Information Pack. Kwik Cricket Information Pack. ECB Coaches Code of Conduct.
What does the young person obtain? (e.g. certificate)	The young person will be awarded a certificate on completion.
What is the most appropriate next step in terms of obtaining further awards?	One of the outcomes of this course is the ability to identify where to go next.
Does the award have to be renewed after a certain period?	No.
Cost details	<ul style="list-style-type: none"> £15 registration fee to cover administration costs, resources and certification of course. Tutor Fee of £100 for the 6 hour course. Sports hall or school facility to be provided free of charge by school or local authority.
Contact details for those interested in putting on a course	County Cricket Development Officer. To find the appropriate details go to www.ecb.co.uk



Football

Award	Junior Football Organisers Award (JFO)
Age requirements	14- 18 years.
Time requirements	6 hour course.
Course description	The Football Association Junior Football Organisers course is a stand alone Governing Body qualification to support teachers to provide training to young people aged 14-18 years. The course will provide leaders with the specific knowledge and skills to work with players aged 6-11 years and focuses on the delivery of safe, fun and progressive football practices and mini-soccer games.
Delivery Requirements (i.e. Who can deliver the course and what qualifications / training do they need?)	The Football Association has a group of qualified tutors who will deliver the course to Secondary School teachers. Once each teacher has attended the 6 hour training course, they are then able to deliver the JFO to their students.
Resources produced / required for delivery	Teachers will receive a training resource and tutor notes with presentation to support delivery within school.
What does the young person obtain? (e.g. certificate)	The young student will receive an FA certificate and resource book which details games, activities and offers additional guidance on organising events.
What is the most appropriate next step in terms of obtaining further awards?	It is not a prerequisite of the JFO that students must complete other leadership qualifications first. Therefore, young leaders may go on to complete their JSLA or CSLA or football specific qualifications, eg Level 1 Coaching Award (16+), Mini-soccer matchday skills course and refereeing qualifications (14+).
Does the award have to be renewed after a certain period?	No, the JFO does not need to be renewed.
Cost details	The JFO pack costs £8.00 per student. Tutor fees, travel fees and facility hire have an additional cost implication. It is advisable to talk to your local County Football Association Football Development Officer before organising a course for further advice and to identify a tutor. School Sports Partnerships or County FA's may be able to access funding to run a JFO. Course requirements are a classroom, sports space eg indoor hall or outdoor area, footballs, bibs and cones, flipchart, Powerpoint and student resource packs.
Contact details for those interested in putting on a course	It is advisable to talk to your local County Football Association Football Development Officer before organising a course for further advice and to identify a tutor.



Gymnastics

Award	British Gymnastics Helpers Award Course
Age requirements	From 14+ yrs (Candidates over 12 can attend if they are involved in a Gymnastics club).
Time requirements	6 hour course.
Course description	<p>The BG Helpers Award can be used as a CSLA bolt on course, but can also be used by clubs, schools and youth groups as a stand alone course.</p> <p>The aim of the award is to enable candidates to improve their organisation and communication skills and to assist coaches in the organisation and delivery of Gymnastics coaching sessions. The Helpers Award course is not a coaching course.</p> <p>The content of the course is as follows:</p> <ul style="list-style-type: none"> • Helpers responsibilities and Safety in Gymnastics. • Ways in which you can help behind the scenes. • Erecting and Checking Equipment. • Physical preparation. • Assisting in the Teaching, Administration and Assessment of the BG Award Scheme. • Organising Events.
Delivery Requirements (i.e. Who can deliver the course and what qualifications / training do they need?)	Qualified Helpers Award tutors can deliver the course, there are a number of tutors within each region. BG are currently developing a tutor training course which will be targeted at teachers, Local Authorities and Youth Workers etc.
Resources produced / required for delivery	Resource packs are used as course support materials.
What does the young person obtain? (e.g. certificate)	The candidate receives a certificate and will be sent information about further coaching courses taking place.
What is the most appropriate next step in terms of obtaining further awards?	<p>If the candidate is interested in coaching, the next step would be the Assistant Club Coach Course in the discipline they are interested in.</p> <p>BG are developing other generic courses, including event management etc, for those that are interested in non-coaching courses.</p>
Does the award have to be renewed after a certain period?	No.
Cost details	The course aim is to be non-profit making and to run courses at break even costs. The minimum cost of the course is £10 per person, including the resource pack and certificate, dependent upon facility hire. The course organiser pays for the course tutor costs (£20 per hour) plus expenses.
Contact details for those interested in putting on a course	Helen Webb on 0845 1297129 ext 339, email: helen.webb@british-gymnastics.org or contact your Regional Development Officer.



Netball

Award	Young Netball Organiser Award
Age requirements	14 – 18 years old.
Time requirements	6 hours. This can be split into smaller sub sections for example 6 x 1 hour slots or 2 x 3 hour slots.
Course description	This is a stand alone course however, England Netball will be working with Sports Leaders UK to develop a bolt on for April 2005/6. The aim of the Young Netball Organiser Award is to enable young leaders to organise a High Five Netball competition.
Delivery Requirements (i.e. Who can deliver the course and what qualifications / training do they need?)	The existing award requires no training and can be delivered by teachers with a background in Netball. We have found that this is popular with teachers. However, tutors are available should a school or club wish to utilise their services. Tutors can be sourced directly from England Netball.
Resources produced / required for delivery	The young people receive a rules book for High Five & a First Steps coaching manual. Tutors receive a 'How to organise a High Five Festival' resource pack.
What does the young person obtain?	In addition to the resource pack the young person receives a Young Netball Organiser Certificate.
What is the most appropriate next step in terms of obtaining further awards?	After completing a Young Netball Organiser award young leaders are encouraged to the Level 1 Coaching or Beginner Umpire course to further their development and knowledge of the game. We are currently close to finalising a Junior Netball Umpire Award, which will link the young leader to a club or association for further mentoring and development opportunities.
Does the award have to be renewed after a certain period?	No.
Cost details	Delivery in schools: No fee - can be delivered by a teacher. Resource pack cost for schools is £125 (includes 15 resources for students and one tutor pack). Delivery in clubs: Tutor cost is £120. Resources available at £1 per pack.
Contact details for those interested in putting on a course	Contact either Pat Haden (Education & Training Manager) at path@englandnetball.co.uk or Tiger de Souza (National Volunteer Manager) at tigerde@englandnetball.co.uk . Alternatively, contact England Netball at: England Netball 9 Paynes Park , Hitchin Herts, SG5 1EH. www.englandnetball.org



Netball

Award	Beginner Umpire Award
Age requirements	12 years of age - affiliated to England Netball.
Time requirements	4 hours.
Course description	This is a stand alone course to introduce the rudiments of umpiring a Netball match at junior or inexperienced player level in club or school environment.
Delivery Requirements (i.e. Who can deliver the course and what qualifications / training do they need?)	Accredited England Netball Umpire Tutor. A list is available from England Netball.
Resources produced / required for delivery	Beginner Umpire Booklet, Official Rules Book, Beginner Sample Question Paper. No tutor notes - these are currently in the production stage (2005).
What does the young person obtain? (e.g. certificate)	Certificate of attendance.
What is the most appropriate next step in terms of obtaining further awards?	Obtain match practice on local games to go forward for the Beginner Umpire Test and then work towards attending a Netball Europe C Umpire Award Course.
Does the award have to be renewed after a certain period?	The Beginner Umpiring Award will be valid for 4 years (from the date of taking the Award). Umpires may re-apply to take the Beginner Award again for a further four years if they have not progressed to the C Award.
Cost details	£18.00 per person.
Contact details for those interested in putting on a course	GAME Department England Netball 9 Paynes Park, Hitchin, Herts SG5 1EH Tel: 01462 442344.



Rowing

Award	Junior Rowing Leaders Award
Age requirements	14-16 years or older.
Time requirements	12-16 hours.
Course description	The course works both as a stand alone course but can also be 'bolted on' to the Level 1 Award in Sports Leadership.
Delivery Requirements (i.e. Who can deliver the course and what qualifications / training do they need?)	To deliver this course it would be advantageous to have either 12 months experience of the ARA Go-Row Programme, or to hold either an ARA coaching qualification or a Concept 2 Instructor's qualification.
Resources produced / required for delivery	The ARA has produced both student and teacher resources to deliver this award.
What does the young person obtain?	A certificate is awarded at the end of the course.
What is the most appropriate next step in terms of obtaining further awards?	The next appropriate step would be to take an ARA 'Dry Instructor's Award'.
Does the award have to be renewed after a certain period?	No.
Cost details	Please contact the ARA at the address below for further details.
Contact details for those interested in putting on a course	Rory Semple Amateur Rowing Association Volunteer Support Officer 3 Rydal Avenue, Baildon West Yorkshire, BD17 5SD. 0870 1644 802 Mobile 07884 230 884. www.ara-rowing.org



Rowing

Award	Dry Instructor's Award
Age requirements	Candidates must be 16 or over to gain certification.
Time requirements	The course lasts between 6-8 hours.
Course description	The course is aimed at teaching beginners on indoor rowing sessions. Information is included on safety, technique and session organisation.
Delivery Requirements (i.e. Who can deliver the course and what qualifications / training do they need?)	To deliver the course a Dry Course Leader needs to hold an ARA level 2 qualification and then to attend Course Leader training.
Resources produced / required for delivery	A CD with course resources has been produced. Candidates also receive an ARA 'Coach Instructor's Handbook.
What does the young person obtain? (e.g. certificate)	A certificate is issued.
What is the most appropriate next step in terms of obtaining further awards?	The next appropriate step is to take the ARA Instructor's Award.
Does the award have to be renewed after a certain period?	Not under present scheme although they would have to remain an ARA member.
Cost details	£25.00 for ARA members.
Contact details for those interested in putting on a course	Coaching Secretary, ARA HQ, on 0208 2376700. Or Coaching & Development Officer via ARA website.



Rugby League

Award	The Junior Rugby League Organisers Award (JRLOA)
Age requirements	Key Stage 4 – Year 9 plus (age 14 and over).
Time requirements	Course is 6 hours in length consisting of Introduction (1hr), Coaching Method (1hr), Practical Sessions (3hrs), Match Officials (1hr), Festival Organisation (2hrs - optional). In addition it is anticipated that a further 5 hours involvement is required in the delivery of coaching within primary schools and in the delivery of the festival itself.
Course description	This is a rugby league specific award similar in structure and designed to compliment the Level 1 Award in Sports Leadership.
Delivery Requirements (i.e. Who can deliver the course and what qualifications / training do they need?)	Designed for teachers to deliver, but can also be delivered by a Rugby League Coach Educator or a suitably qualified and approved adult.
Resources produced / required for delivery	A resource pack is available which provides guidelines on how to deliver the JRLOA and has been designed to help with the achievement of the course outcomes and to ensure a standardised delivery of the programme.
What does the young person obtain?	The young person, on completion of the course, will obtain a certificate produced by the Rugby Football League Coach Education Department.
What is the most appropriate next step in terms of obtaining further awards?	The next stage would be the Rugby League Leaders Award. From the age of 16 they could lead into the Coach Education Programme beginning with either the Modified Games Course or the Introductory Club Coach Course.
Does the award have to be renewed after a certain period?	No.
Cost details	The pack for delivering the course costs £55. Certificates for candidates are produced at a cost of 50p per certificate.
Contact details for those interested in putting on a course	The Rugby Football League Coach Education Dept, on 01484 424335. West Yorkshire House, 4 New North Parade, Huddersfield, West Yorks. HD1 5JP. Email coaching@barla.org.uk



Rugby League

Award	The Rugby League Leaders Award (RLLA)
Age requirements	Year 11 plus (age 16 and over).
Time requirements	The course is 15 hours in length consisting of Introduction (1hr), Coaching Method (2hrs), Practical Sessions (4hrs), Match Officials (1hr), Festival Organisation (2hrs). In addition it is anticipated that a further 5 hours involvement is required in the delivery of coaching within primary schools and in the delivery of the festival itself.
Course description	This is a rugby league specific award similar in structure to the Level 1 Award in Community Sports Leadership.
Delivery Requirements (i.e. Who can deliver the course and what qualifications / training do they need?)	Designed for teachers to deliver, but can also be delivered by a Rugby League Coach Educator or a suitably qualified and approved adult.
Resources produced / required for delivery	A resource pack is available which provides guidelines on how to deliver the RLLA and has been designed to help with the achievement of the course outcomes and to ensure a standardised delivery of the programme.
What does the young person obtain? (e.g. certificate)	The young person, on completion of the course, will obtain a certificate produced by the Rugby Football League Coach Education Department.
What is the most appropriate next step in terms of obtaining further awards?	The RLLA leads into the Coach Education Programme beginning with either the Modified Games Course or the Introductory Club Coach Course.
Does the award have to be renewed after a certain period?	No.
Cost details	The pack for delivering the course costs £55. Certificates for candidates are produced at a cost of 50p per certificate.
Contact details for those interested in putting on a course	The Rugby Football League Coach Education Dept, on 01484 424335. West Yorkshire House, 4 New North Parade, Huddersfield, West Yorks. HD1 5JP. Email coaching@barla.org.uk

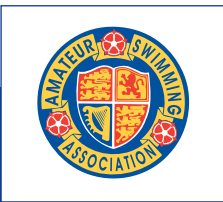
Rugby Union

Award	Rugby Football Union Community Leaders Award
Age requirements	The course is aimed at the 14+ age group and there are no entry requirements.
Time requirements	The course lasts a minimum of five hours and requires an additional two hours committed to the delivery of a community based rugby project.
Course description	The RFU Community Leaders Award is designed to complement the Sports Leaders UK Level 1 Award in Community Sports Leadership, or to act as a stand alone introduction course. The course is centred upon seven core aims: Leadership; Coaching; Refereeing; Networking; Planning and Preparation; Community Delivery; The Ethos of Rugby.
Delivery Requirements (i.e. Who can deliver the course and what qualifications / training do they need?)	RFU Accredited Tutors or RFU Accredited Coaches who have attended an acquaint session with local Rugby Development Officer.
Resources produced / required for delivery	For Leaders – Rugby Leaders handbook. For Tutors - Rugby Leaders handbook & Tutor CD Rom inc slides/ Tutor notes/ Task cards etc.
What does the young person obtain?	RFU Community Leaders certificate and signposting to further courses.
What is the most appropriate next step in terms of obtaining further awards?	Within Coaching – If Under 16 – Tag coaching & refereeing award. If over 16 – Level 1 Certificate in Coaching Rugby Union. Within Refereeing – If over 16 – National Foundation course.
Does the award have to be renewed after a certain period?	No.
Cost details	Resource costs are £10 per head. Other costs may include facility hire & Tutor costs (both are negotiable).
Contact details for those interested in putting on a course	Local Rugby Development Officer.



Squash

Award	Unsquashable Mini Squash Leaders Award
Age requirements	Candidates must be at least 14 years of age at commencement of the course.
Time requirements	Total length of course will be 6-8 hours of which 80% of the course will be practical activities.
Course description	The course complements the Level 1 award in sports leadership and Level 1 award in community sports leadership. The course is designed to help candidates understand the importance of Mini Squash and its overall development role.
Delivery Requirements (i.e. Who can deliver the course and what qualifications / training do they need?)	Local Education Authorities, Schools, Colleges, Counties or Clubs wishing to run an Unsquashable Mini Squash Leaders Award course for their young leaders should contact England Squash who will in turn administer the course and provide costings along with a course tutor.
Resources produced / required for delivery	A resource pack for the students.
What does the young person obtain?	A certificate.
What is the most appropriate next step in terms of obtaining further awards?	Level 1 Assistant coach award.
Does the award have to be renewed after a certain period?	No.
Cost details	Please contact the England Squash for further information.
Contact details for those interested in putting on a course	Coach Education Coordinator Louise Westley on 0161 4384318 louise.westley@englandsquash.com



Swimming

Award	ASA Helper Certificate
Age requirements	Candidates must be at least 14 years of age at commencement of the course.
Time requirements	Total length of course will be 6-8 hours of which 80% of the course will be practical activities on the poolside.
Course description	This is a stand alone course to enable applicants to help with a club/group activity under the guidance of a qualified ASA Teacher Certificate holder or above.
Delivery Requirements (i.e. Who can deliver the course and what qualifications / training do they need?)	ASA qualified and accredited Tutors.
Resources produced / required for delivery	No specific resources but the ASA Teaching and Coaching Level 1 book would assist.
What does the young person obtain?	An attendance certificate.
What is the most appropriate next step in terms of obtaining further awards?	ASA Level 1 Certificate for Teaching Swimming.
Does the award have to be renewed after a certain period?	No.
Cost details	As deemed by the course organiser. Please contact the ASA Education Department for further information.
Contact details for those interested in putting on a course	ASA Education Department on 01509 618718.



Table Tennis

Award	TT Networker – Table Tennis Leadership Award
Age requirements	Open to all young people between the recommended age ranges of 15 to 18 years.
Time requirements	6 hours total.
Course description	<p>The main aims of the award are to:</p> <ol style="list-style-type: none"> 1. Enable TT Networkers (leaders) to organise safe, enjoyable and purposeful Table Tennis activities aimed primarily at young people. 2. Provide a lead into Table Tennis coaching, organising competitions, umpiring, Table Tennis development and an awareness of equity issues in the sport. <p>This course could be the first step on the coaching, officiating or administration ladder for young people assisting at Table Tennis clubs, after school clubs, youth centres or school holiday schemes.</p> <p>Some participants will have taken a Sport Leaders UK Award in and should have developed good communication, leadership, organisational and motivational skills across a range of sporting activities. This course will help them to apply those skills in a Table Tennis context.</p> <p>The TT Networker Award course covers: Leadership Skills (recap), Health and Safety, Equipment, Learning to Play, Table Tennis Laws and Scoring, Organising Table Tennis Activities (fun games, competition formats, school festivals, skills awards), Volunteering (developing your skills), Table Tennis in England (Table Tennis structures and networks), Selling points of Table Tennis, Where next – local playing and volunteering opportunities.</p>
Delivery Requirements (i.e. Who can deliver the course and what qualifications / training do they need?)	The minimum qualification to deliver the course is the ETTA Introduction to Coaching Award (6 hour course). As well as recommended ETTA tutors, the following people may also be suitable, subject to ETTA approval: Teachers, ETTA qualified coaches, ETTA qualified Table Tennis Development Officers.
Resources produced / required for delivery	<p>There are several useful resources designed to help TT Networkers to deliver Table Tennis to children (including young disabled players). The following resources provide lots of practical ideas for skills practices, session planning, organisation of space and teaching points.</p> <p>Warm up/warm down exercises, Fun Table Tennis Activity Sheets, Skills Circuit Activity Cards 1 – 8, Competition Formats (top table, Table Tennis ladder, knock out, group and draw sheets), ETTA Skills Awards, ITTF Laws of Table Tennis, ETTA Volunteer Award Courses leaflet (Table Tennis Development Officer (TTDO), National Coaching Scheme Courses, Umpires Awards, Tournament Organisers (TO) Course).</p>
What does the young person obtain? (e.g. certificate)	On successful completion of the course, candidates receive a certificate from the ETTA.
What is the most appropriate next step in terms of obtaining further awards?	Register interest in attending any further courses by contacting ETTA (details provided below).
Does the award have to be renewed after a certain period?	No.
Cost details	£15 per candidate, including resources. Tutor fees £90 plus 18p per mile if delivered by ETTA qualified tutor.
Contact details for those interested in putting on a course	Contact Caroline Austin, ETTA Teaching and Training Administrator on 01424 431222, email: teachandtrain@englishtabletennis.org.uk, or Martin Ireland, ETTA National Volunteer Manager, email: martin.ireland@englishtabletennis.org.uk



Table Tennis

Award	ETTA Junior Umpire Awards		
Age requirements	No minimum age and playing experience is not a requirement.		
Time requirements	2 hours approx (1 hour paper, 1 hour assessment).		
Course description	<p>The Junior Umpire Awards Levels 1 and 2 are open to all young people. They are designed to improve knowledge and test practical skills in the umpiring of table tennis.</p> <p>The awards may be used as part of the General Certificate of Secondary Education (GCSE) Table Tennis, Sports Leader UK Awards, Duke of Edinburgh Awards, and Table Tennis Networker Award.</p>		
Delivery Requirements (i.e. Who can deliver the course and what qualifications / training do they need?)	<p>Any teacher/sports leader, coach or adult who has an understanding of the laws of table tennis may assess the award. The assessment is in two parts:</p> <table border="0"> <tr> <td style="vertical-align: top;"> <p>1. Written or oral</p> <p>a. Level 1 candidates must achieve 18 out of a maximum 24 marks.</p> <p>b. Level 2 candidates must achieve 9 out of 12 marks.</p> </td> <td style="vertical-align: top;"> <p>2. Practical</p> <p>a) In the opinion of the assessor candidates must satisfactorily demonstrate umpire skills detailed in the practical tests.</p> </td> </tr> </table>	<p>1. Written or oral</p> <p>a. Level 1 candidates must achieve 18 out of a maximum 24 marks.</p> <p>b. Level 2 candidates must achieve 9 out of 12 marks.</p>	<p>2. Practical</p> <p>a) In the opinion of the assessor candidates must satisfactorily demonstrate umpire skills detailed in the practical tests.</p>
<p>1. Written or oral</p> <p>a. Level 1 candidates must achieve 18 out of a maximum 24 marks.</p> <p>b. Level 2 candidates must achieve 9 out of 12 marks.</p>	<p>2. Practical</p> <p>a) In the opinion of the assessor candidates must satisfactorily demonstrate umpire skills detailed in the practical tests.</p>		
Resources produced / required for delivery	<ul style="list-style-type: none"> • Candidates should be given a copy of the ITTF laws of Table Tennis to help them identify the answers. The ITTF laws are available to download of the ITTF website: www.ittf.com • Junior Umpire Awards Information Pack. • Level 1 and 2 test papers and answer sheets. • Award order forms. 		
What does the young person obtain?	<p>Successful candidates will receive:</p> <ul style="list-style-type: none"> • Official ETTA certificates recognising award level achieved. • Ideas and contacts on how to progress in umpiring. 		
What is the most appropriate next step in terms of obtaining further awards?	Register interest in attending any further courses by contacting ETTA (details provided below).		
Does the award have to be renewed after a certain period?	No.		
Cost details	£2 per candidate.		
Contact details for those interested in putting on a course	Contact Caroline Austin, ETTA Teaching and Training Administrator on 01424 431222, email: teachandtrain@englishtabletennis.org.uk , or Martin Ireland, ETTA National Volunteer Manager, email: martin.ireland@englishtabletennis.org.uk		

Tennis

Award	Tennis bolt-on to the SL UK Level 1 Award in Community Sports Leadership (N.B. A new award is to be launched in Sept 05 -name to be announced).
Age requirements	Currently 16+ years. The new award to be 14+ years.
Time requirements	Current bolt on award – 6 hours. New award to be 20-30 hours face to face plus practical experience over min 10 months and a maximum of 2 years.
Course description	The new award is to be a stand alone course to include all aspects of Leadership and more. The course can also be delivered alongside Sports Leaders UK Awards in School and shortened as a Sports Leaders UK bolt-on Award. Details to be announced.
Delivery Requirements (i.e. Who can deliver the course and what qualifications / training do they need?)	The current bolt on delivered by trained LTA tutors. The new award to be delivered by trained coaches and teachers. Training to be announced.
Resources produced / required for delivery	To be announced.
What does the young person obtain?	To be announced.
What is the most appropriate next step in terms of obtaining further awards?	UKCC Level 1 – Assistant Tennis Coach. Also further awards in tennis officiating.
Does the award have to be renewed after a certain period?	Current course – no. New award - unlikely.
Cost details	To be announced.
Contact details for those interested in putting on a course	For current bolt on award – contact the Club Development Officer in the county – contact details of county office available on www.LTA.org.uk or contact the Coaching department at the LTA on 020 7381 7000. For new award – as above from September 2005.



Volleyball

Award	Community Sports Leader Award - Volleyball
Age requirements	16 years or older.
Time requirements	12 hours.
Course description	The course is a stand alone volleyball specific version of the Sports Leaders UK Level 1 Award in Community Sports Leadership.
Delivery Requirements (i.e. Who can deliver the course and what qualifications / training do they need?)	<p>The tutor must be either:</p> <ul style="list-style-type: none"> • an EVA approved Community Sports Leader Award Tutor who holds an EVA coaching qualification level 1, 2 or 3 or equivalent, or • an EVA staff tutor.
Resources produced / required for delivery	An information booklet.
What does the young person obtain?	A letter and a certificate.
What is the most appropriate next step in terms of obtaining further awards?	Level 1 coaching award.
Does the award have to be renewed after a certain period?	No.
Cost details	The candidate registration fee is £12.00.
Contact details for those interested in putting on a course	Jayne Hughes EVA Suite B, Loughborough Technology Centre, Epinal Way, Loughborough LE11 3GE.



*this document is restricted to those NGBs funded through the Step Into Sport Programme and which are currently delivering leader, helper and officiating awards for young people.

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