



## PERSON SPECIFICATION

### Skills, Knowledge and Experience

#### Essential

- Experience of Sports Development in a public, private or voluntary capacity.
- Experience in supporting the development and delivery of community sport and physical activity projects and initiatives.
- Experience of creating and managing effective relationships and partnerships with a range of organisations and groups.
- Experience of establishing and maintaining good working relationships with children and young people.
- Educated to a degree level or equivalent or ability to work at this level.
- Qualified to a minimum of Level 1 NGB Coaching Qualification.
- Good knowledge of the current sports development landscape in England.
- Awareness and understanding of the role that sport and physical activity can play in supporting communities.
- Excellent organisational and time management skills.
- Enthusiastic, passionate, innovative and motivated, with the ability to work efficiently as part of a team or on your own initiative.
- Excellent interpersonal skills, with the ability to communicate effectively with people of all levels.
- Sound working knowledge of Microsoft office i.e. Word, Excel, PowerPoint, Outlook
- Available to work flexible hours including evenings and occasional weekends.
- A full driving license and ability to travel independently.
- This role is subject to a satisfactory enhanced DBS check.

#### Desirable

- Experience of tournament and/or event management.
- Experience of working with and/or managing sessional coaches.
- Level 2 NGB Coaching Qualification.
- A knowledge and understanding of the challenges experienced in former mining communities.